



# *Blanchard Memorial School*

BOXBOROUGH SCHOOL DEPARTMENT  
493 MASSACHUSETTS AVENUE  
BOXBOROUGH, MASSACHUSETTS 01719

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September 1, 2009

Dear Parent(s)/Guardian(s):

## **SAFE ARRIVAL PROGRAM**

Effective Tuesday, September 8, 2009, we will be starting our Safe Arrival Program. Unless we hear from you, we will assume that you are going to participate in the program.

The process operates as follows:

1. If your child is going to be tardy or absent (for any reason, including family trips) from school, telephone the school Safe Arrival number at 978-264-4293. This recording machine is on 24 hours a day for your convenience. Please leave a recorded message. Informing the classroom teacher does not replace a telephone call to Safe Arrival.
2. At approximately 9:30 a.m. your recorded message will be checked against the school attendance record.
3. If your child is absent and you have not called the Safe Arrival number, we will immediately make every effort to contact you by telephone.

The Safe Arrival Program has worked well in the past, and we look forward to its continued success. Please feel free to call me if you have any questions or comments regarding this voluntary, school service program.

Sincerely yours,

Dr. Curtis A. Bates  
Superintendent/Curriculum Director